

## East Adelaide Secondary Vocational Alliance

### CODE OF CONDUCT

EASVA is the **East Adelaide Secondary Vocational Alliance** comprising of eight Department for Education schools. The courses and programs offered are designed to allow for career exploration and preparation, especially in skills shortage areas. The EASVA is committed to ensuring students enrolled in VET courses and other programs are successful at school, training and in the workplace. Students are to negotiate a work / training / school attendance program and regularly meet with a school representative to discuss progress.

As the student undertaking such a program, I understand and accept the “East Adelaide Vocational Alliance Code of Conduct” and agree to the following:

#### School / Training

- The program takes precedence over other events held at school (except for exams).
- If attending an afternoon course, sign out at Student Services before attending your VET course
- Attend school and training as negotiated, arrive punctually and take only the allocated break times
- If unable to attend, contact the trainer and VET Leader to advise before school on that day
- Support lateness / early departures / absences with a note from a parent/carer
- Wear full school uniform and be prepared with any safety clothing, as required by the trainer
- Comply with WH&S relevant to the work and training program
- Check my mobile phone only during allocated breaks
- Consistently meet all assessment deadlines, unless prior negotiation has occurred with the trainer
- Use study time at school, work and home productively to underpin success
- Regularly discuss progress with trainer, VET Leader and others, as appropriate
- Satisfactorily complete all formative and summative assessment tasks and seek assistance if faced with difficulties. Actively seek help and counselling when necessary
- Attend a progress meeting each term with the VET Leader
- Report VET training results to the VET Leader at your home school to utilise results towards SACE

#### General

- Follow all rules and expectation of the school, RTO and workplace, recognising that any infringement will be managed in line with appropriate regulation
- Check emails regularly and communicate promptly with all parties
- Agree to the student behaviour contract for study time and library use
- Payment of tuition and equipment fees have been discussed and agreed by all parties

---

#### STUDENT:

I have read and understood the “East Adelaide Vocational Alliance Code of Conduct” and will actively support it to the best of my ability.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Mobile Number \_\_\_\_\_ Email \_\_\_\_\_

#### ENDORSEMENT BY PARENT /CARER

Name \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_

#### HOME SCHOOL REPRESENTATIVE:

Name \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_